



CATHOLIC THEOLOGICAL COLLEGE

Application for Extension of Time for an Assignment

This form is used to request an extension for an assignment up to the end of the semester. A Lecturer's Extension should be applied for no later than one week prior to the due date for the assignment. For seminarians the Seminary Dean of Studies must sign the form before presentation to the lecturer. Once approved this form is attached to the submitted work.

Section A - Student Information

Student ID No#	
Family Name:	Given Name(s):
Contact Details (phone/Mobile/email):	
Course:	
Unit Code	Unit Title:
Lecturer:	

Section B - Details Of Application

Brief Description of Assignment:

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Current Due Date:..... Requested Due Date:.....

Reason for Seeking Extension (attach all documentary evidence):

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Student's Signature: _____ Date: _____

Seminary Dean of Studies Signature: _____ Date: _____

Section C: Approval (To Be Completed By Lecturer)

Approved Due Date: _____

Lecturer: _____ Date: _____